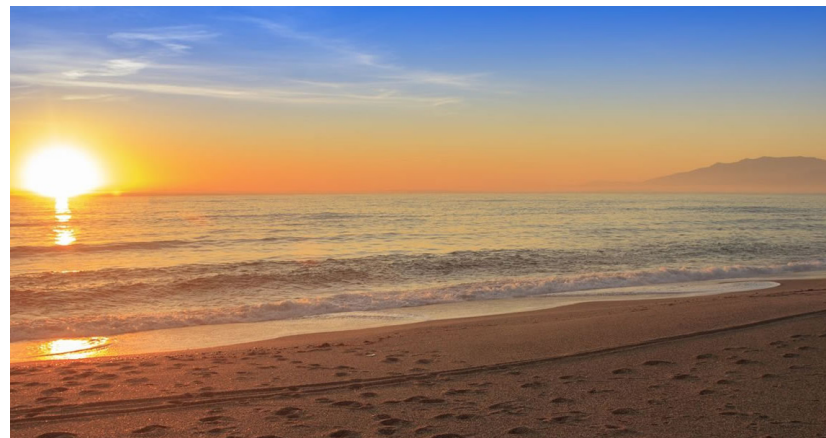


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# Encina Wastewater Authority







## About Us

Encina Wastewater Authority (EWA) is a wastewater treatment agency in Carlsbad, California. We serve over 400,000 residents and regulate approximately 600 business in a 125-square-mile service area in northwest San Diego County. Six public agencies own EWA through a Joint Powers Agreement that facilitates cost sharing and enables economies of scale that the individual member agencies could not achieve independently. These member agencies are the City of Carlsbad, the City of Vista, the City of Encinitas, the Vallecitos Water District, the Buena Sanitation District, and the Leucadia Wastewater District.

## About Carlsbad

Carlsbad is a seaside community of 39 square miles, nearly 40% of which is dedicated to open space. Due to our perfect climate, you can enjoy 46 trails, 40 parks, 3 pristine lagoons, and nearly 7 miles of beaches year-round. Temperatures range from an average of 58 degrees in January to 73 degrees in July, making every day a beach day. In addition to great surfing/swimming/fishing opportunities, Carlsbad is home to several world-famous golf courses, LegoLand, The Flower Fields, and a charming Village that's perfect for an afternoon stroll or evening out.

## Employer of Choice

"Together, we are a model of excellence and innovation" isn't just a tagline at EWA—it's the commitment we've made to each other and to our community. We strive to honor these behavioral values to ensure a positive, productive work environment for all employees:

- Integrity
- Respect
- Valuing people
- Commitment
- Leadership
- Responsibility

We support our employees with a variety of benefits, including:

- Paid vacation and sick leave;
- CalPERS defined benefit (pension) retirement program;
- Employer matched deferred compensation plan;
- Cafeteria plan that includes medical, dental, vision, life, disability coverage, as well as the opportunity to participate in Flexible Spending Accounts and other voluntary benefits;
- Tuition reimbursement; and
- Professional development opportunities.



## The Opportunity

EWA seeks a Computerized Maintenance Management System (CMMS) Administrator who will play a pivotal role in the implementation and development of a new CMMS system. This opportunity comes at a critical point in EWA's development, as nearly \$100,000,000 is planned for plant upgrades and solids capacity improvements in the next 5 - 7 years. These projects will present a unique opportunity for the successful candidate to make a positive impact on the future direction of the organization.

The CMMS Administrator provides lead technical and business support and analysis for EWA's CMMS, including support of asset management, capital improvement project planning, work planning, and spare parts inventory within the software; coordinates the interface of the CMMS system, procedures, and data transfer to various departments; and ensures all CMMS procedures are developed and followed throughout EWA.

## The Ideal Candidate

The ideal candidate has at least three years of experience in the maintenance of wastewater treatment or industrial mechanical equipment using a CMMS, and an understanding of standard work processes. This experience should include complex queries, user permissions, data transfers, and report development, as well

as the ability to effectively plan, organize, and coordinate the work of others using a CMMS.

## Qualifying Education & Experience

We require: an Associate's degree or higher in mechanical or electrical fields, or equivalent experience; proficiency in the Microsoft suite of programs, particularly Word and Excel; knowledge of standard mechanical and electrical terminology and practices; experience developing and delivering user training; and proven written communication skills.

## Compensation

The salary range for this position is \$84,780 - \$113,614.

## The Process

To be considered as a candidate for this position, please complete and return the application for employment that is available at [www.encinajpa.com](http://www.encinajpa.com). Include a cover letter, resume, and any other information that you feel it is important for us to consider when reviewing your candidacy.

Applications received by January 12, 2018 will be included in the initial screening. We anticipate holding interviews January 16-18, but will continue accepting applications until the position is filled.